

# COLD STORAGE OR REFRIGERATION FACILITY LICENSE APPLICATION

**PLEASE COMPLETE THIS FORM FULLY—INCOMPLETE APPLICATIONS WILL BE RETURNED**

**See Page 2 for Instructions.**

NEW APPLICANT     RENEWAL APPLICANT     RELOCATION     OWNERSHIP CHANGE     OWNERSHIP AND LOCATION CHANGE

1. Name of Firm			9. Facility Operator (name and title)		
2. DBA (List additional DBAs on separate sheet if necessary.)			10. Facility Telephone Number (    )	11. Facility FAX Number (    )	
3. Facility Address (number, street)			12. 24-Hour Emergency Telephone Number (    )	13. E-mail Address	
4. Facility Address (continued)			14. Correspondent (name and title)		
5. City	State	ZIP Code	15. Correspondent Telephone Number (    )	16. Correspondent FAX Number (    )	
6. Mailing Address (if different or P.O. Box number)			17. Country (if other than United States)		
7. Mailing Address (continued)			18. Website (URL)		
8. City	State	ZIP Code	19. Interstate Commerce <input type="checkbox"/> Product Shipped <input type="checkbox"/> Product or Raw Materials Received <input type="checkbox"/> N/A		
20. Type of Ownership <input type="checkbox"/> Individual/Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation/Limited Liability Company <input type="checkbox"/> Nonprofit <input type="checkbox"/> Other _____					
21. Owner's Name / Corporate Name (if applicable)			State of Incorporation		
22. Owners' or Officers' Names and Titles			Owners' or Officers' Names and Titles		

23. Other valid licenses or registrations issued by the Department     Yes     No

License/Registration Name	License/Registration Number	Expiration Date

<b>LICENSE FEE: \$254.00</b> <b>(Fee is non-refundable)</b>	<b>MAKE CHECKS PAYABLE TO: CA DEPARTMENT OF PUBLIC HEALTH</b> See Page 2 for Mailing Address.
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**By signature, I declare under penalty of perjury that all information provided herein is true and correct.**

24. Signature		Date
Print Name:	Title	

**PLEASE DO NOT WRITE BELOW THIS LINE**

License Number	Expiration Date	Date Received	Payment Type	Amount
				\$

## Cold Storage or Refrigeration Facility License Application Instructions

### Please Type or Print your Application.

**New Applicant/Renewal Applicant:** Place an (X) in the box next to New Applicant if your firm has not previously applied for a Cold Storage or Refrigeration Facility License at this location while under the current ownership. Place an (X) in the box next to Renewal Applicant if your firm has already obtained a Cold Storage or Refrigeration Facility License for this location and you are renewing that license. If this firm has changed location, ownership, or both, place an (X) in the box adjacent to the appropriate response.

1. **Name of Firm:** Enter the full name of business, corporation, company, or organization applying for licensure.
2. **DBA:** Enter any other name(s) your company is doing business as.
- 3.-5. **Facility Address:** Enter the number, street, city, state, and ZIP code for this facility location.
- 6.-8. **Mailing Address:** Enter the full mailing address if different from the facility address.
9. **Facility Operator:** Enter the full name of the person who manages the operations at this facility and their title.
10. **Facility Telephone Number:** Enter the daytime business telephone number of this facility.
11. **Facility FAX Number:** Enter the facility FAX number.
12. **24-Hour Emergency Telephone Number:** Enter the telephone number to be called in the event of an emergency.
13. **E-mail Address:** Enter the facility e-mail address.
14. **Correspondent:** Enter the name of the person to contact for information regarding this application and their title.
15. **Correspondent Telephone Number:** Enter the daytime business telephone number of the contact person.
16. **Correspondent FAX Number:** Enter the daytime business FAX number of the contact person.
17. **Country:** Enter the country where your facility is located if outside of the United States.
18. **Website:** Enter the website address for your business if applicable.
19. **Interstate Commerce:** Place an (X) in the boxes that correctly describe your business' receipt or distribution of products or materials through or into interstate commerce.
20. **Type of Ownership:** Place an (X) in the box next to the appropriate legal description of the facility's ownership.
21. **Corporate Name:** Enter the corporate name if applicable. Enter the State of Incorporation if applicable.
22. **Owners' or Officers' Names and Titles:** List the business owners' or officers' names and titles.
23. **Other Valid Licenses or Registrations:** Enter the license or registration name, license or registration number, and expiration date for each Department of Public Health license or registration that your firm has been issued.
24. **Sign the application, enter date signed, and print your name and title.**

\*\* LICENSE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE TO OTHER LOCATIONS OR ENTITIES

MAKE CHECKS PAYABLE TO:

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

MAIL APPLICATION AND CHECK TO:

**Regular Mail:** California Department of Public Health  
Food and Drug Branch - Cashier  
MS 7602  
P.O. Box 997435  
Sacramento, CA 95899-7435

**Overnight Mail:** California Department of Public Health  
Food and Drug Branch - Cashier  
1500 Capitol Avenue, MS 7602  
Sacramento, CA 95814

**Call the Food and Drug Branch at (916) 650-6500 if you have additional questions about this application.**