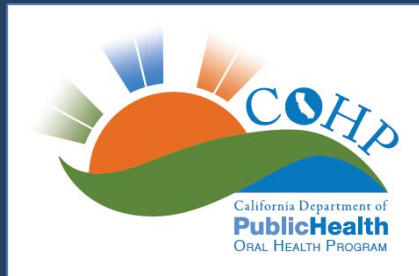


California Department of Public Health Office of Oral Health



Proposition 56 Invoicing Guidance for Budget Year 2017/2018

**June 28, 2018
1:00 pm to 2:00 pm**



Agenda

- Welcome
- Prop 56 letter sent June 6, 2018
- Annual budget
- Invoicing
- Work plan and budget changes
- Questions



General Meeting Information

- **Is this meeting being recorded?** No. However, the slideshow presentation will be posted on the OHP webpage, along with other relevant information.
- **Mute:** All participants will be on mute during the meeting.



Questions

- **During Meeting:** Use the Chat Box. Questions will be answered at the end of the meeting as time permits.
- **After Meeting:** Submit questions to DentalDirector@cdph.ca.gov
- **Summary of Q&A:** Posted on OHP webpage



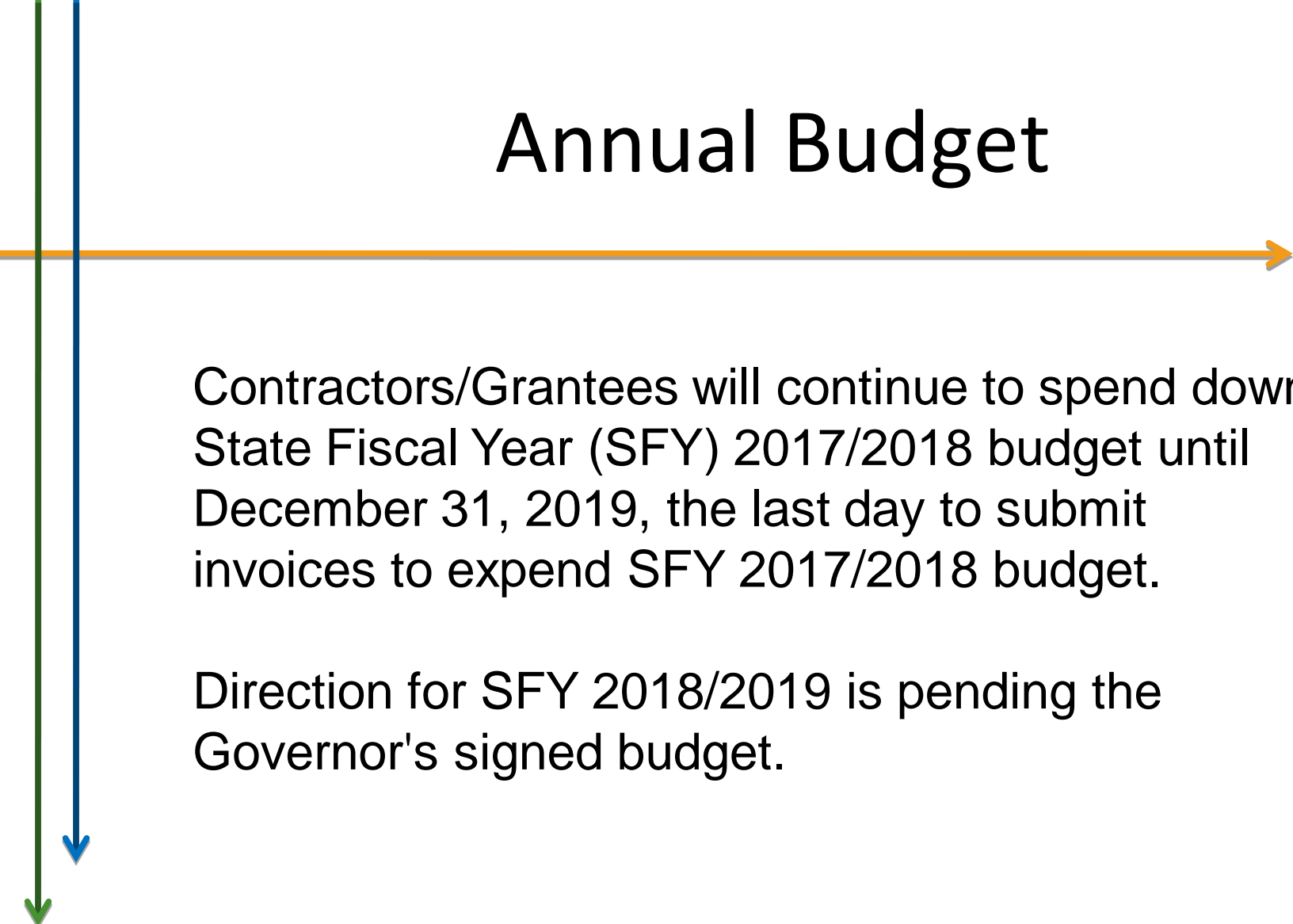
Prop 56 letter sent June 6, 2018

“Pursuant to SAM section 8340, the CDPH California Oral Health Program (COHP) has one year to encumber each year’s Proposition 56 fiscal appropriation and twenty-four months to liquidate the expenditure of those funds...

... all SFY 2017/2018 Proposition 56 funds appropriated to CDPH/COHP will be encumbered by COHP (i.e., committed for expenditure) no later than June 30, 2018 and expenditures for goods and/or services will be paid through December 31, 2019.”



Annual Budget



Contractors/Grantees will continue to spend down State Fiscal Year (SFY) 2017/2018 budget until December 31, 2019, the last day to submit invoices to expend SFY 2017/2018 budget.

Direction for SFY 2018/2019 is pending the Governor's signed budget.

Invoicing

We request invoices be sent electronically to DentalDirector@cdph.ca.gov. Hard copies are not required and can delay processing. Due to workload, we prefer invoices submitted quarterly.

Contractors/grantees will continue invoicing for SFY 2017/2018 until that budget is exhausted. Once Year 1 funds are exhausted, grantees can begin invoicing for Year 2 funds using the approved SFY 2018/2019 budget.

Invoicing continued

For our grantees, invoicing cannot begin before the grant is executed.

Exhibit C, section 1:

“This Grant is of no force or effect until signed by both parties...”

Budget and Work Plan Revisions

Local Health Jurisdictions (LHJ) can request to adjust their SFY 2017/2018 budget between October 1st - 31st, 2018.

Change requests may include shifting funds between line items and must include justification for substantial changes. All proposed changes require State approval.

Using the final approved document, all changes must be in ~~strike-out~~ for deletions and **bold underline** for additions.

Work plan change proposals will also be accepted and should be based on the counties needs assessment findings.



Progress Reports

The first progress report as identified in Document D, Deliverable 16, is due ninety (90) days following the end of this fiscal year.

By following the work plan guidance, LHJs will submit a summary of successes, challenges, and lessons of Year 1 activities no later than September 28, 2018.

Questions?

- Any questions that you have after today's meeting can be submitted to DentalDirector@cdph.ca.gov. We will collect all questions, and a summary of the questions and responses will be posted on the OHP webpage.





Thank You

