Micro Learning Video: GDSP PFAC PSR Approval and Denial

In this video, you will learn how to review, approve, and deny PSRs.

1. Click the PSR ID from the In GDSP Review - PSRs list view. You can review and resolve the inconsistencies on the PSR record by updating the appropriate fields.
2. To deny a PSR record, click the PSR Status field.
3. Select Draft. The PSR Status is back to Draft, for PDC users to correct.
4. To Approve a PSR record, click the Submit button. You will be able to submit the PSR record, even with inconsistencies.
5. Click Yes. The PSR Status is updated to Submitted.

The inconsistencies will remain visible on the PSR record, even if the status changed from In GDSP Review to Draft or Submitted.