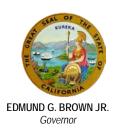


State of California—Health and Human Services Agency California Department of Public Health



March 12, 2018 VENDOR ALERT 2018 – 01

TO: ALL WIC VENDORS

SUBJECT: VENDOR WIC INFORMATION eXchange (VWIX) AND FILE TRANSFER

PROTOCOL (FTP) SYSTEM MAINTENANCE AND DOWNTIME

Purpose The California Department of Public Health/Women, Infants, and Children

(CDPH/WIC) Division is notifying all WIC authorized vendors that VWIX and FTP

will not be available during two separately scheduled maintenance periods.

Background CDPH/WIC requires authorized vendors to transmit the serial numbers of all Food

Instruments and Cash Value Vouchers to the Department 24 hours prior to depositing them to a financial institution for reimbursement.

Vendors may transmit serial numbers to the Department either manually

through the VWIX website at www.vwix.ca.gov or by use of FTP software.

System downtime allows the Department to perform software and website

maintenance and upgrades, as needed.

Scheduled Downtime

<u>Sunday March 25, 2018 from 6:30 a.m. (PST) – 8:00 a.m. (PST)</u>

Impact: FTP transmissions will be unavailable. VWIX availability will not be impacted.

<u> Saturday March 31, 2018 from 7:00 a.m. (PST) – 10:00 a.m. (PST)</u>

Impact: VWIX and FTP transmissions will be unavailable.

Action for Vendors

For vendors who transmit serial numbers using FTP:

- Review your FTP submission schedule before the scheduled maintenance downtime occurs.
- ▶ Do not attempt to transmit serial numbers using FTP during the scheduled maintenance downtimes of: <u>Sunday March 25, 2018 from 6:30 a.m. (PST) 8:00 a.m. (PST)</u> AND <u>Saturday March 31, 2018 from 7:00 a.m. (PST) 10:00 a.m. (PST)</u>.





Action for Vendors Continued

For all vendors:

➤ Do not attempt to transmit serial numbers using FTP or VWIX during the scheduled maintenance downtime of: <u>Saturday March 31, 2018 from 7:00 a.m.</u> (PST) – 10:00 a.m. (PST).

Questions

Lantrel Stockton, Chief

Vendor Management Branch

Women, Infants, and Children (WIC) Division