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State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

January 6, 2020

AFL 20-03

TO: Skilled Nursing Facilities (SNF)

SUBJECT: Announcement: Online Application Period for Patient Needs Waiver (PNW) and Workforce Shortage Waiver (WSW)

AUTHORITY: Health and Safety Code section 1276.65 and Title 22 California Code of Regulations section 72329.2

All Facilities Letter (AFL) Summary

This AFL announces the application period for SNFs requesting a PNW and WSW for fiscal year 2020-2021.

The application filing period for PNW and WSW is open from January 1st, 2020 through April 1st, 2020. The online application portal located on the California Department of Public Health (CDPH) [Flex Waiver webpage](#) will open on January 1st. All applications must be submitted by April 1st. CDPH will not accept applications submitted outside of this timeframe. For instructions on how to navigate the web page, see the [AEM – Flex Waiver Application User Guide for Providers](#) (PDF). For guidelines on the workforce shortage waiver refer to [AFL 18-16](#).

For first time waiver applicants, providers must go to the CDPH [Flex Waiver webpage](#), create an account, sign in, and then may use the online waiver application. Once signed in, providers are to proceed to the Licensing Waiver Application page.

After submitting an online waiver application, the system will send a confirmation email containing an identification number (tracking ID) to the provider's designated point of contact.



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If there are any questions regarding a submitted application, contact CDPH at RNUNIT-WAIVER@cdph.ca.gov and include the tracking ID in the email.

Sincerely,

Original signed by Heidi W. Steinecker

Heidi W. Steinecker
Deputy Director