

## Birth Amendments Overview

- All submissions require a notarized sworn statement unless noted.
- If documents are not written in English, must include a certified English translation.
- Fees are dependent on when the request is submitted, please refer to [Vital Records Fees](#) to determine the fee amount.
- Please see informational pamphlet for more details.

To make this correction:	Read the informational pamphlet and use this form:	And provide:
<ul style="list-style-type: none"> <li>• Add, change, or remove a parent</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational Pamphlet:</b> <a href="#">Add, Remove, or Replace a Parent Listed on a Birth Certificate.</a></li> <li>• <b>Form:</b> <a href="#">VS 21 Birth – Adjudication of Facts of Parentage</a></li> </ul>	<ul style="list-style-type: none"> <li>• Certified copy of the court order</li> </ul>
<ul style="list-style-type: none"> <li>• Add a parent if one of the parent fields is blank</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational Pamphlet:</b> <a href="#">Add, Remove, or Replace a Parent Listed on a Birth Certificate.</a></li> <li>• <b>Form:</b> <a href="#">VS 22 Birth – Acknowledgement of Paternity/Parentage</a></li> </ul>	<p>If the child was born <b>on</b> or <b>after</b> January 1, 1995:</p> <ul style="list-style-type: none"> <li>• Parents were married at time of birth:               <ul style="list-style-type: none"> <li>○ Photocopy of marriage certificate</li> </ul> <p style="text-align: center;">OR</p> <li>○ State Registered Domestic Partnership (SRDP) Declaration certificate</li> <li>• Parents were not married at time of birth:               <ul style="list-style-type: none"> <li>○ Certified copy of <b>filed</b> Voluntary Declaration of Parentage (VDOP) form</li> </ul> </li> </li></ul>
<ul style="list-style-type: none"> <li>• Change the child’s name</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational Pamphlet:</b> <a href="#">Amend a Birth Certificate After a Name Change</a></li> <li>• <b>Form:</b> <a href="#">VS 23 Birth – Court Order Name Change</a></li> </ul>	<ul style="list-style-type: none"> <li>• Certified copy of name change order</li> </ul>

<ul style="list-style-type: none"> <li>• Correct spelling errors on child's name</li> <li>• Add child's first, middle, or last name to blank fields</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational Pamphlet:</b> <a href="#">Affidavit to Amend a Birth Record</a></li> <li>• <b>Form:</b> <a href="#">VS 24 Birth – Affidavit to Amend a Birth Record</a></li> </ul>	<ul style="list-style-type: none"> <li>• A photocopy of child's social security card (number can be blacked out), government-issued identification card, or passport showing correct spelling of the name.</li> </ul>
<ul style="list-style-type: none"> <li>• Correct child's sex field, date, time, or place</li> <li>• Change sex field to reflect child's gender identity</li> </ul>		<ul style="list-style-type: none"> <li>• No additional documentation is required.</li> </ul>
<ul style="list-style-type: none"> <li>• Add parent's new name after a court ordered name change</li> </ul>		<ul style="list-style-type: none"> <li>• A certified copy of the parent's name change order <i>OR</i></li> <li>• A photocopy of the naturalization certificate and Petition for Name Change form from the Department of Homeland Security.</li> </ul>
<ul style="list-style-type: none"> <li>• Correct spelling errors on parent's name</li> <li>• Correct parent's place or date of birth</li> </ul>		<ul style="list-style-type: none"> <li>• A photocopy of parent's birth certificate</li> </ul>

<ul style="list-style-type: none"> <li>Change parent designation to reflect gender identity for child <i>(Effective January 1, 2023)</i></li> </ul>	<ul style="list-style-type: none"> <li><b>Informational Pamphlet:</b> <a href="#">Affidavit to Amend a Birth Record</a></li> <li><b>Form:</b> <a href="#">VS 24 Birth – Application to Amend a Birth Record</a></li> </ul>	<p>At least <b>one</b> of the following:</p> <ul style="list-style-type: none"> <li>A certified copy of the court-ordered change of gender, including a certified English translation, if applicable.</li> <li>The parent’s new birth certificate reflecting a change of gender and sex identifier.</li> <li>A government-issued identity document reflecting the parent’s change of gender and sex identifier.</li> <li>An affidavit attesting under penalty of perjury that the request for a change of the designation of the petitioner as mother, father, or parent is to conform to the person’s gender identity and is not made for a fraudulent purpose.</li> </ul> <p>If child is <b>over 18 years old</b>, must include:</p> <ul style="list-style-type: none"> <li>A notarized letter from the adult child stipulating to the change to the adult child’s birth certificate, “<i>I, (adult child’s full name), stipulate to an issuance of a new birth certificate for me that reflects my parent’s legal gender and name.</i>”</li> </ul>
<ul style="list-style-type: none"> <li>Report adoptions to vital records offices</li> </ul>	<ul style="list-style-type: none"> <li><b>Informational Pamphlet:</b> <a href="#">The Adoption Process</a></li> <li><b>Form:</b> <a href="#">VS 44 – Court Report of Adoption</a></li> </ul>	<ul style="list-style-type: none"> <li>Certified copy of the Adoption Order or Final Decree <b>Note:</b> Notarized sworn statement is not required if court clerk submits form.</li> </ul>
<ul style="list-style-type: none"> <li>Add child’s first, middle, and/or last name to blank fields</li> </ul>	<ul style="list-style-type: none"> <li><b>Informational Pamphlet:</b> <a href="#">Supplemental Name Report – Birth</a></li> <li><b>Form:</b> <a href="#">VS 107 – Supplemental Name Report Birth</a></li> </ul>	<ul style="list-style-type: none"> <li>No additional documentation is required</li> </ul>