



TOMÁS J. ARAGÓN, MD, DrPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

MEMORANDUM

DATE: March 22, 2022

TO: All Interested Parties

SUBJECT: Addendum 1 – Government Code, Timeline, Contractor Minimum Qualifications, Geographic Priorities, Number of Subcontractor Awards in Subsequent RFAs, Electronic Submission

This Addendum 1 was issued to revise and update the following areas of Request for Application (RFA) #22-10153 Healthcare Access and Community Outreach Program:

- Section 1.1 – Overview of Funding Opportunity,
- Section 1.3 – Key Action Dates,
- Section 1.6 – Questions and Request for Requirements Change,
- Section 2.1.2 – Role of Contractor in Achieving LBTQ Initiative Goals,
- Section 2.2 – Priority Populations List,
- Section 2.4 – LBTQ Health Equity Initiative Funding Allocations,
- Section 3.1 – Minimum Qualifications,
- Section 5.3 – Electronic Submission,
- Section 6.3 – Contract Award Appeals Procedures,
- Attachment 3 – Contractor Minimum Qualifications Certification, and
- Attachment 4 – Contractor Narrative.

Changes made to the RFP are shown as:

- Text added are displayed in **bold** and underlined.
- Text deletions are displayed as strike-through (i.e., ~~strikeout~~).

The changes are listed as follows:

Within Section 1.1 – Overview of Funding Opportunity:

- Funding was authorized as part of the Budget Act of 2019, SEC. 2, Item ~~4265-017-0203~~ **4265-111-001**, Schedule 2, Provisions 4(a) and (b), and CDPH received subsequent authorization exempting funding from Public Contracting Code (PCC).
- CDPH will fund four program contracts, comprising ~~24-26~~ **20-32** community-based subcontractor projects in this topic area.

Within Section 1.3 – Key Action Dates:

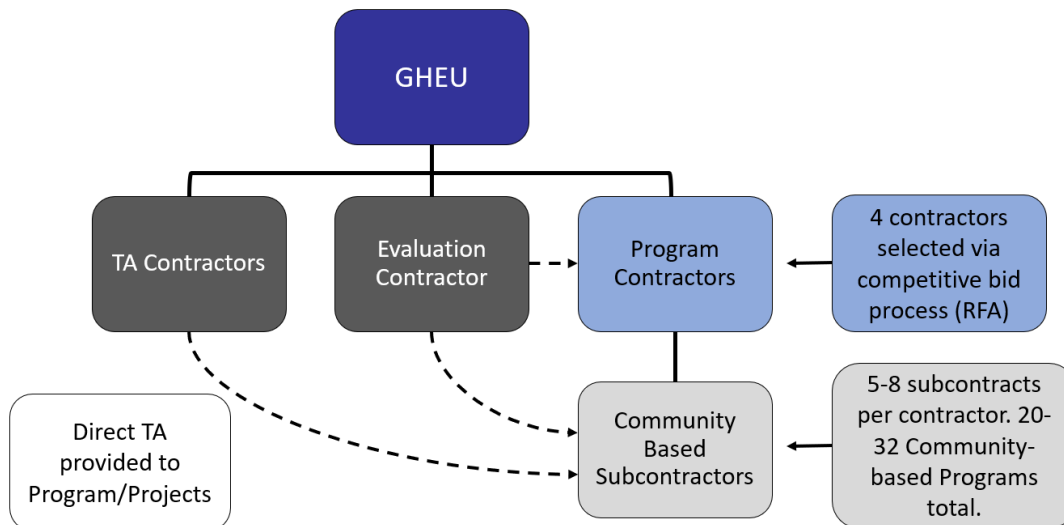
DATE	KEY ACTION
On or before Feb 18, 2022	RFA Released for Application
Feb 25, 2022 10:00 a.m. - 11:00 a.m.	Pre-Application Conference (Optional)
Feb 25, 2022 11:00 a.m. - 12:30 p.m.	“Meet the Prospective Contractors/Subcontractors” Event (Optional)
Mar 4, 2022 before 5:00 p.m.	Deadline for Written Question Submission
Mar 11, 2022 before 5:00 p.m.	Responses to Written Questions Posted on CDPH Website
Mar 18 Mar 25 , 2022 before 5:00 p.m.	Deadline for Request for Requirements Change
April 22, 2022 before 5:00 p.m.	Deadline for Application Submission
May 2 May 19 , 2022 (Estimate)	Notice of Intent to Award Posted at CDPH
July 1, 2022 (Estimate)	Contracts Executed

Within Section 1.6 – Questions and Request for Requirements Change:

- Requests for changes to RFA requirements may be submitted via email to LBTQInitiative@cdph.ca.gov before 5:00 p.m. on March-14 **25**, 2022.

Within Section 2.1.2 – Role of Contractor in Achieving LBTQ Initiative Goals:

- **Graphic 1: Program funding structure**



- Through this RFA, the GHEU anticipates funding ~~24-26~~ **20-32** community-based projects statewide.

Within Section 2.2 – Priority Populations List:

- Urban areas **area(s)** (Census places with populations over 50,000) in California with significant LBTQ populations.
- Rural communities (Census places with populations under 50,000) and underserved areas in California. **Rural (Census places with populations under 50,000) and underserved area(s) in California. Projects based in cities/regional hubs from which rural populations are served may qualify under this category (populations served must be documented in project narrative).** Underserved areas may refer to communities with Healthy Places Index scores <50, designated Medically Underserved Areas, or more locally-specific metrics. Portfolios including projects serving communities in traditionally underfunded areas will be prioritized.

Within Section 2.4 – LBTQ Health Equity Initiative Funding Allocations:

- The GHEU anticipates funding ~~40-42~~ **12-16** HCADPs ranging from \$200,000-500,000 each and approximately ~~14~~ **8-16** CE&OPs ranging from \$50,000-250,000 each.

- **Table 2: Funding allocations for current RFA opportunity**

Current RFA: HCADPs and CE&OPs	# Contracts Awarded	Individual Award Amounts
Program Contracts	4	\$1,912,500
HCADP Subcontracts	40-42 12-16	\$200,000-\$500,000
CE&OP Subcontracts	14 8-16	\$50,000-\$250,000

- Through RFA 2, the GHEU anticipates funding 4 SPCBP program contracts at approximately \$600,000 each, with ~~40~~ **8-16** subcontract projects funded statewide at \$100,000-250,000 each. Each SPCBP contractor would be managing 2-4 subcontractor projects under this structure (See Table 3 below).

- **Table 3: Funding allocations for subsequent opportunities of the LBTQ Initiative (to be announced, 2022)**

RFA 2: SPCBPs (TBA)	# Contracts Awarded	Individual Award Amounts
Program Contractors	4	\$600,000
SPCBP Subcontracts	40 8-16	\$100,000-\$250,000

Within Section 3.1 – Minimum Qualifications:

- a) Projects within the portfolio must address 1) BIPOC LBTQ populations, 2) LBTQ women, 3) transgender individuals, 4) urban populations **area(s)**, and 5) rural/underserved regions **rural and underserved area(s)** of California. If these priority populations and geographic priorities are not addressed, narrative justification is required. **The Department may, at its discretion, waive a portfolio requirement only if there are at least four (4) proposed projects satisfying that portfolio requirement among the four highest scoring portfolios.**
- b) Additionally, portfolios must include at least one ~~CBO~~ **subcontractor (excluding consultants)** under each program domain, 1) healthcare access and 2) education and outreach, whom the Contractor has not administered funding to previously **had a financial relationship with (through the funding of a grant, contract, sub-grant or sub-contract) in the 5 years prior to the execution of this contract (estimated as July 1, 2022).** Alternatively, explain the complexities or extenuating circumstances that make this not possible.

Within Section 5.3 – Electronic Submission:

Email Component	Information Requirement
To Email Address	LBTQInitiative@cdph.ca.gov
Subject Line	[Applicant Organization Name] RFA #22-10153 Application
Attachments	<p>Attach one (1) file containing all the required elements of the application. The file can be submitted in PDF format only. Unless otherwise directed, we do NOT accept other formats.</p> <p><u>Please ensure that the file is easily text-searchable. If you must include documents that are not text-searchable, you may separate and attach a second file containing all documents that are not text-searchable.</u></p> <p>If the attachment exceeds 1.5MB, you may separate the attachment into smaller attachments and submit multiple emails that indicate the sequence number at the end of subject line. For example, if a submission requires three emails, the subject line of the first email to be read should end with “Part 1 of 3”.</p>

Within Section 6.3 – Contract Award Appeals Procedures:

- Appeals must be sent by email to LBTQInitiative@cdph.ca.gov and must be received before ~~May 9~~ **June 2**, 2022, 5:00 p.m. or 2 weeks following intent to award is announced, whichever is latest.

Within Attachment 3 – Contractor Minimum Qualifications Certification:

- a. Projects within the portfolio must address 1) BIPOC LBTQ populations, 2) LBQ women, 3) transgender individuals, 4) urban-populations **area(s)**, and 5)-rural/underserved regions **rural and underserved area(s)** of California. If these priority populations and geographic priorities are not addressed, narrative justification is required. **The Department may, at its discretion, waive a portfolio requirement only if there are at least 4 proposed projects satisfying that portfolio requirement among the 4 highest scoring portfolios.**
- b. Additionally, portfolios must include at least one ~~CBO~~ **subcontractor (excluding consultants)** under each program domain, 1) healthcare access and 2) education and outreach, whom the Contractor has not administered funding to previously **had a financial relationship with (through the funding of a grant, contract, sub-grant or sub-contract) in the 5 years prior to the execution of this contract (estimated as July 1, 2022).** Alternatively, explain the complexities or extenuating circumstances that make this not possible.

Within Attachment 4 – Contractor Narrative:

- At a minimum, projects within the portfolio must address 1) BIPOC LBTQ populations, 2) LBQ women, 3) transgender individuals, 4) urban-populations **area(s)**, and 5)-rural/underserved regions **rural and underserved area(s)** of California. If these priority populations and geographic priorities are not addressed, narrative justification is required. **The Department may, at its**

discretion, waive a portfolio requirement only if there are at least 4 proposed projects satisfying that portfolio requirement among the 4 highest scoring portfolios.

Additionally, portfolios must include at least one ~~CBO~~ **subcontractor (excluding consultants)** under each program domain, 1) healthcare access and 2) education and outreach, whom the Contractor has not administered funding to previously **had a financial relationship with (through the funding of a grant, contract, sub-grant or sub-contract) in the 5 years prior to the execution of this contract (estimated as July 1, 2022).** The GHEU is committed to funding community-based organizations who have not historically had access to State funds. Alternatively, explain the complexities or extenuating circumstances that make this not possible.