



MEMORANDUM

DATE: May 25, 2022

TO: All Interested Parties

SUBJECT: Addendum 3 – Timeline, Final Submission

This Addendum 3 was issued to revise and update the following areas of Request for Application (RFA) #22-10153 Healthcare Access and Community Outreach Program:

- Section 1.3 – Key Action Dates,
- Section 5.3 – Electronic Submission, and

Changes made to the RFP are shown as:

- Text are added displayed in **bold** and underlined.
- Text deletions are displayed as strike-through (i.e., ~~strikeout~~).

The changes are listed as follows:

Within Section 1.3 – Key Action Dates:

| DATE (Times in PST) | KEY ACTION |
|--|--|
| On or before Feb 18, 2022 | RFA Released for Application |
| Feb 25, 2022 10:00 a.m. - 11:00 a.m. | Pre-Application Conference (Optional) |
| Feb 25, 2022 11:00 a.m. - 12:30 p.m. | “Meet the Prospective Contractors/Subcontractors” Event (Optional) |
| Mar 4, 2022 before 5:00 p.m. | Deadline for Written Question Submission |
| Mar 11, 2022 before 5:00 p.m. | Responses to Written Questions Posted on CDPH Website |
| Mar 25, 2022 before 5:00 p.m. | Deadline for Request for Requirements Change |
| May 13, 2022 before 5:00 p.m. | Deadline for Draft Application Submission |
| <u>June 2, 2022 before 5:00 p.m.</u> | <u>Deadline for Final Application Submission</u> |
| June- 10 <u>24</u> , 2022 (Estimate) | Notice of Intent to Award Posted at CDPH |
| July-4 <u>18</u> , 2022 (Estimate) | Contracts Awarded |

Within Section 5.3 – Electronic Submission:

- ~~The deadline to submit the application is May 13~~ **All final applications must be received by June 2, 2022 before 5:00 p.m. (PST). There will be no exceptions made to the deadline for submission so please ensure enough time to account for any issues that may delay receipt.** Applicants must submit one (1) PDF, containing all the required elements of the application via email to LBTQInitiative@cdph.ca.gov. All documents contained in the application must have electronic signatures and must be signed by a person who is authorized to bind the proposing organization. Applications not-~~submitted~~ **received** electronically by the due date and time indicated above will be rejected.

Within Section 6.3 – Contract Award Appeals Procedures:

- There is no appeal process for applications that are ~~submitted~~ **received** late or are incomplete.
- Appeals must be sent by email to LBTQInitiative@cdph.ca.gov and must be received before ~~June 24~~ **July 1**, 2022, 5:00 p.m. or 2 weeks following intent to award is announced, whichever is latest.

Within Section 7.6 – Modifying or Withdrawal of Application:

- An applicant may, by emailing LBTQInitiative@cdph.ca.gov, withdraw or modify a submitted application before the deadline to ~~submit~~ **receive** applications. Applications cannot be changed after the deadline to ~~submit~~ **receive applications**.