

State of California—Health and Human Services Agency

California Department of Public Health



TOMÁS J. ARAGÓN, MD, DrPH Director and State Public Health Officer GAVIN NEWSOM Governor

## California Behavioral Risk Factor Surveillance System Data User Agreement California Department of Public Health Surveillance & Research Section

It is of utmost importance to protect the identities of California Behavioral Risk Factor Surveillance System (BRFSS) respondents. Every effort has been made to exclude identifying information on individual respondents from the computer files. Certain demographic information such as sex, race, etc. has been included for research purposes. All research results must be presented or published in a manner which ensures that no individual can be identified. In addition, there must be no attempt either to identify individuals from any computer file or to link with a computer file containing respondent identifiers.

The undersigned agrees to all the following terms regarding use of BRFSS data sets:

- 1. BRFSS data will be used for academic, research, or professional purposes only. BRFSS data will not be used to identify people.
- 2. If the investigator unexpectedly learns the identity of one or more living individuals, then the research activity is considered to involve human subjects under the U.S. Department of Health and Human Services regulations and must go through Institutional Review Board review at the investigator's home institution.
- 3. BRFSS data is for the exclusive use of the individual requesting the data. The user will not alter, share, release or redistribute original BRFSS data.
- 4. Original BRFSS data is released "as is." The California Department of Public Health (CDPH), or any of their respective divisions or subdivisions, make any representations, express or implied, about data completeness or accuracy, or fitness of the data for a particular purpose.



- 5. User will acknowledge the "California BRFSS Program" in all publications or presentations pursuant to the guidelines set forth in the most current version of the California Behavioral Risk Factor Survey SAS Documentation and Technical Report (this document will be included in an email with the dataset requested).
- 6. User will notify the CDPH of all writings and/ or presentations, including but not limited to published articles, accepted abstracts, academic papers, and conference presentations or papers, that include or are based on BRFSS data.
- 7. User agrees to send via email one reprint of all publications using BRFSS data to the following entity:

## Chronic Disease Surveillance & Research Branch

Surveillance & Research Section California Department of Public Health Attention: **BRFSS Coordinator** Email: <u>BRFSShelp@cdph.ca.gov</u>

- 8. This agreement supersedes all previous BRFSS data user agreements.
- 9. Upon receipt and approval of the appropriate forms, an email with instruction on how to proceed with downloading the data will be emailed. After the user has used the data according to the above agreement, they are responsible for properly destroying and deleting the data including all electronic and hard copy versions.

Complete the form below to request the BRFSS data. You must print the form to sign and date before scanning and emailing to BRFSS Coordinator at <u>BRFSShelp@cdph.ca.gov</u>.

## California Behavioral Risk Factor Surveillance System Data User Agreement California Department of Public Health

Requestor Information				
First Name:				
Last Name:				
Position Title:				
Organization:				
Address:				
Phone:		Ext:		
Email:				

Data Use				
Year(s) of data requested:				
Research Question / Area of Interest:				
What statistical software used to analyze the data:				

Agreement Signature: I agree to follow the terms of the guidelines stated above		
Requestor Signature:	X	
Date:		

FOR OFFICIAL USE ONLY					
Reviewed by:					
	Approved in full	Approved pending changes	Not approved		
Approval Status:	Date:				
Date of Data					
Transmission:					