

Riverside County Environmental
Health Presents...

CITATION TRAINING

Penal Code 832

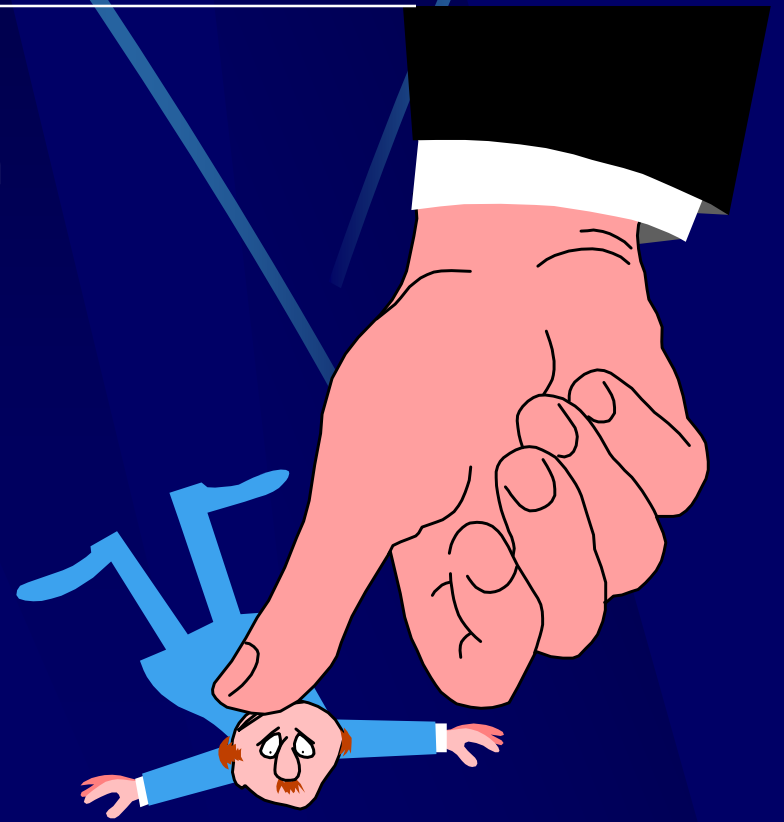
14th AMENDMENT



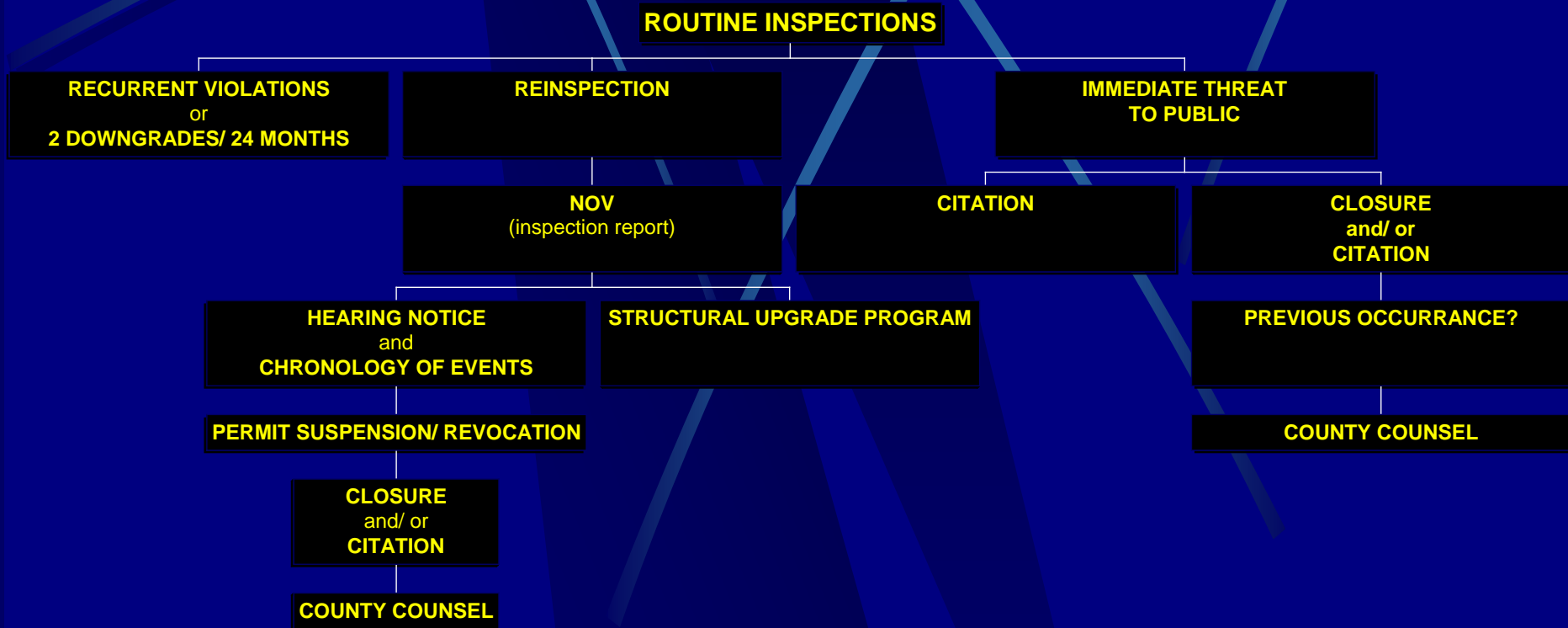
- "...No State shall make or enforce any law which shall abridge the privileges or immunities of the citizens of the United States; nor shall any state deprive any person of life, liberty, or property, without **DUE PROCESS** of law; nor deny to any person within its jurisdiction the equal protection of the laws."

LETTER OF THE LAW VS. SPIRIT OF THE LAW

- “Compliance through education”
- Use discretion
- Other options



DUE PROCESS FLOW CHART



GRATUITIES

- **No Thank You**

- **Ask yourself:**

- *Is the offer based on who I am?*
- *Am I under any obligation?*

WHO GETS THE CITATION?

- Owner vs. Employee
- Tenant vs. Owner
- Property Management vs. Owner



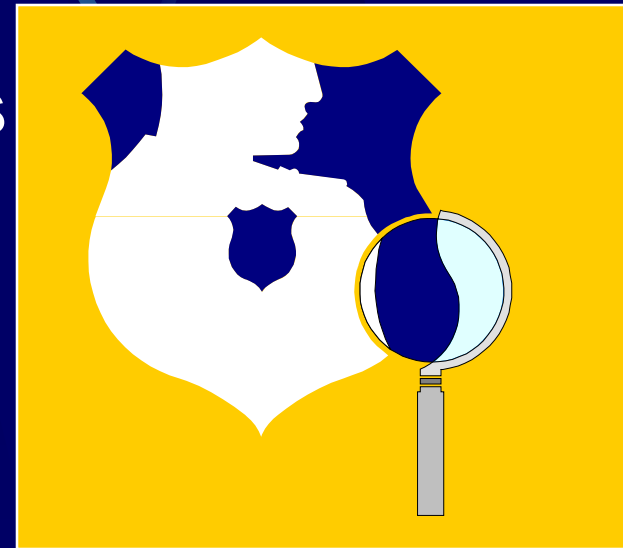
DOCUMENTATION



- “Just the facts”
- What, where, when, why, whom?
- Other documentation
- **RULE** : After review, if a further explanation is needed, documentation is not adequate!

POLICY 29: ISSUANCE OF A CITATION

- **Ordinance 556- Citation Authority**
- **When to cite**
 - **Administrative Procedures**
 - **Personal observation**
 - **Testifying witness**



POLICY 29: ISSUANCE OF A CITATION

- **How to issue a citation:**
 - **Ask for I.D.**
 - **Fill in spaces as appropriate**

POLICY 29: ISSUANCE OF A CITATION

- **Filling It Out**
 - **Black or blue ball-point pen**
 - **Print**
 - **NCR distribution**
 - **White-Court**
 - **Canary- violator**
 - **Pink- citation book**
 - **Goldenrod- Supervisor**

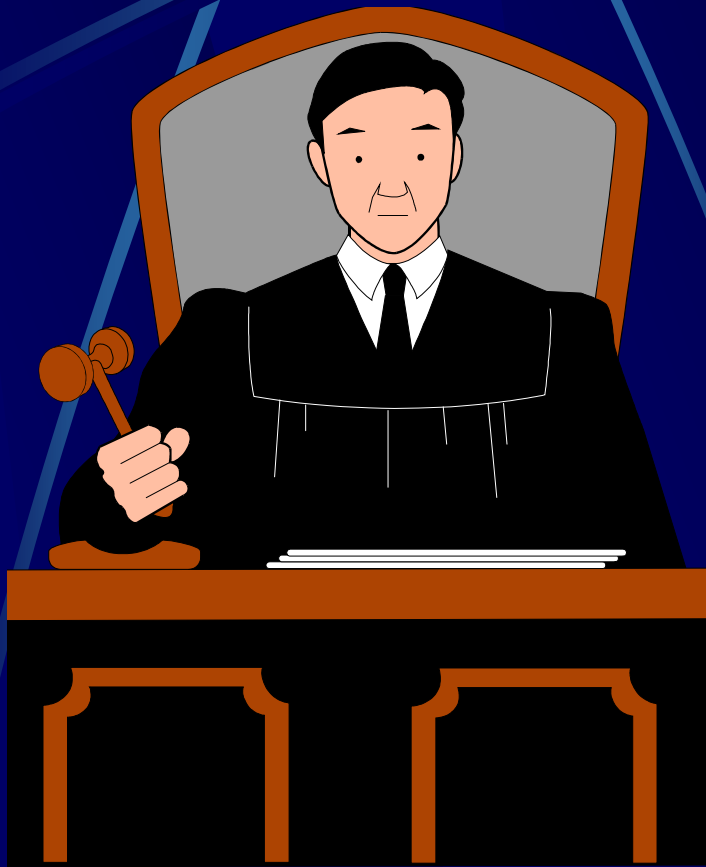
POLICY 29: ISSUANCE OF A CITATION

- **Account for all citations**
- **Certified Mail**
 - **Corrections**
 - **Dismissals**
 - **Citations**

DIFFICULTIES

- **Peace Officer assistance**
- **Locating responsible person**
- **Refusal to sign**
- **Personal danger**

CITATION PROCEDURES



- Our citations are infractions
- Punishable by fine.
- FTA= misdemeanor warrant

SUBMITTAL/ DISMISSAL

- Citations are submitted to Moreno Valley Court
- County Courier/ hand delivery



COURT PROCEDURE

- **Cases are heard by commissioners**
- **You must appear at arraignments**
- **“Not guilty” plea results in trial**
- **If Defendant appears with counsel, request continuance**



COURTROOM TIPS

- Get plenty of rest
- Review the case
- Dress professionally
- BE ON TIME
- Do not speak to jurors
- Answer *only* questions asked
- Do not lose control
- TELL THE TRUTH